



CAPE 31 INTERNATIONAL CLASS ASSOCIATION CONSTITUTION

1. DEFINITIONS

1.1. The following terms have the following meaning for the purpose of this Constitution:

1.1.1. "Association" means the Cape 31 International Class Association established pursuant to this Constitution.

1.1.2. "Class" means the Cape 31 Class of Boat.

1.1.3. "Regional Class Authority" or "RCA" refers to a properly constituted and established authority pursuant to section 5 of this Constitution.

1.1.4. "Class Officer" refers to either or both the Class Secretary and/ or the Technical Officer acting pursuant to section 8 and 9 respectively.

1.1.5. "Event Instructions" refers to Notice of Race and Sailing Instructions.

1.1.6. "Owner" refers to an individual who owns 100% of a boat or a significant share of a boat if part of a shared ownership.

1.1.7. "Ex Comm" refers to the International Executive Committee appointed pursuant to section 7.

1.1.8. "Member" refers to an owner fulfilling section 4 of this constitution.

1.1.9. "Rules" refers to the Cape 31 International One Design Class Rules.

1.1.10. "Sanctioned events" refers to events proposed by the RCAs, Considered by the Ex Comm and endorsed by a Membership Meeting.

2. TITLE



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- 2.1. The name of the Association organized under this constitution for the Class shall be the Cape 31 International Class Association.

3. PURPOSE

- 3.1. The purpose of the Association is to provide fun, economic, competitive one-design racing in a professional and fair way with a friendly vibe on and off the water, by:
 - 3.1.1. Providing a structure for administration and the exchange of information among members;
 - 3.1.2. Protecting the one-design integrity of the Class and Rules;
 - 3.1.3. Organizing and conducting a series of regattas at attractive sailing venues;
 - 3.1.4. Promoting the Class and developing Regional Class Authorities, regional fleets and regional sailing events; and
 - 3.1.5. Providing structure for regional and local fleets to organize and collaborate with each other and with the Association,

4. MEMBERSHIP

- 4.1. Cape 31 boats shall be entered into a race or races by their owner or charterer who shall be a member of the Association.
- 4.2. To obtain membership, an owner shall meet all of the following conditions:
 - 4.2.1. Hold a valid Cape 31 Certificate for the Cape 31 boat or boat(s) to which they intend to enter into races; and
 - 4.2.2. Have paid the annual membership dues set by the Ex Comm.
- 4.3. For a Charterer to obtain membership they shall meet all of the following conditions:
 - 4.3.1. Have paid relevant membership dues set by the Ex Comm; and
 - 4.3.2. Ensured that the boat to which they enter into a race or races holds a valid Certificate.
- 4.4. Members may hold office on an RCA Committee or the Ex Comm and vote in membership meetings, with one vote per member. In the case of owners with multiple boats, they shall hold valid membership for each boat. An owner shall only have one vote in Association matters in any scenario.
- 4.5. In the case of a shared ownership, only one of the owners is eligible to obtain membership therefore each boat will lead to a maximum of one vote in Association matters.
- 4.6. Notwithstanding 4.1, a first-time event charterer is exempt from being a class member, however, for the second and subsequent events, the charterer shall obtain membership and be in good standing with the Association.
- 4.7. By obtaining membership, or using the exemption in 4.6 the owner or charterer agrees to be bound by this Constitution, the Rules, and any amendments thereto.



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- 4.8. Membership, along with all rights and privileges pursuant to this Constitution shall be discontinued during any period of unpaid membership dues or other delinquent payments to the Association.
- 4.9. Notwithstanding 4.8, a member may be suspended by a majority vote of the Ex Comm for:
 - 4.9.1. Committing an act in gross violation of the Rules or this Constitution; or
 - 4.9.2. Serious breaches of sportsmanship or conduct (whilst at an event to which the member has entered their Class Boat) determined by the Ex Comm to be unacceptable and contrary to the interests of the members.
- 4.10. A suspended member seeking reinstatement may apply to the Ex Comm. Reinstatement is subject to a majority vote of the Ex Comm.

5. REGIONAL CLASS AUTHORITIES

- 5.1. Countries or regions that have at least 5 members shall form a Regional Class Authority ("RCA") by application to the Ex Comm for approval.
- 5.2. RCAs shall be bound by this Constitution, and any amendments thereto.
- 5.3. RCAs shall uphold the purpose of the class in section 3 of this Constitution.
- 5.4. The Ex Comm shall approve an RCA when the following criteria is met:
 - 5.4.1. Holding and facilitating a series of races each calendar year in which at least five individual boats take part in at least two of those events, the owners of which are Members.
 - 5.4.2. Acceptance by, and adoption of the candidate RCA of the standard RCA Bylaws in Appendix 1 to this Constitution;
 - 5.4.3. Election of a Committee which will facilitate the day-to-day administration of the RCA and make policy decisions on behalf of the RCA related to venues for events and matters specific to that RCA's designated region etc.
 - 5.4.4. Scheduling of at least one national or international Class championship per calendar year.
- 5.5. RCAs are responsible for:
 - 5.5.1. Nominating members of the Ex Comm from members which are part of their RCA to sit on the Ex Comm in the following year;
 - 5.5.2. Establishing a race circuit within its designated region;
 - 5.5.3. Proposing a list of Class Sanctioned events to the Ex Comm in its designated region.
 - 5.5.4. Considering matters specific to its region related to the Rules and need for Rule amendment proposals; and
 - 5.5.5. Approving a budget for the running of its race circuit.
- 5.6. For the purpose of 5.5.1 a member is 'part' of an RCA when:



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5.6.1. A member elects to be part of that RCA; or

5.6.2. A member enters and takes part in more than half of the series events hosted by that RCA.

5.7. A member need only be a part of one RCA but may elect to be part of more than one RCA.

5.8. With prior agreement of the Ex Comm, an RCA may adopt amendments to the Rules for application in all races within its jurisdiction. Such amendments shall be published in the relevant Notice of Race(s) for such events as amendment to the Rules.

5.9. The Ex Comm shall review the status of an RCA if it no longer has the requisite number of members in 5.1 and/ or no longer fulfils the criteria in 5.4. After such review, Ex Comm may discontinue the RCA's status as an RCA.

6. ASSOCIATION AND MANAGEMENT

6.1. The Association shall consist collectively of the Ex Comm and the RCAs that are approved by the Ex Comm.

6.2. The members delegate responsibility for the management of the affairs, activities and property of the Association to the Ex Comm in accordance with this constitution.

6.3. The Ex Comm shall normally delegate the day-to-day administration of the Association activities to the Class Officers (as per their functions detailed in this Constitution), as appropriate.

7. EXECUTIVE COMMITTEE

7.1. The Ex Comm shall consist of a mixture of voting and non-voting seats.

7.2. The voting seats shall consist of:

7.2.1. One seat for members from a RCA with five or more boats, one further seat for every five boats up to fifteen, and one further seat for every fifteen boats thereafter;

7.2.2. One member from Mills Design;

7.2.3. One member from the Licensed Boat Builder;

7.2.4. The License Holder; and

7.2.5. One member from the Licensed Builder's Sales Representative.

To clarify the application of 7.2.1, one seat is available for a member which is part of a RCA with 5 boats, 2 seats for members from a RCA with 10 boats, 3 seats for members from a RCA with 15 boats, 4 seats for members from a RCA with 30 boats, 5 seats for members from a RCA with 60 boats etc.

7.3. The holders of voting seats on the Ex Comm in 7.2.1 shall serve an initial term of one year from the start of the calendar year but can stand for re-appointment.



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- 7.4. The voting seats of the Ex Comm shall elect a President from the existing Ex Comm seats. The President shall be the Chairperson of the Ex Comm. In the case of a split vote, the president shall cast a second deciding vote.
- 7.5. The voting seats of the Ex Comm shall appoint the Class Officers, which are non-voting seats of the Ex Comm.
- 7.6. Appointments for Ex Comm seats referred to in 7.2.1 are made by the committees established in each RCA to represent the collective views of each RCA. Each RCA shall hold a meeting of its committee before 1 November each year and decide who from among its members (being members of the association that are part of the RCA as per 5.6) it will appoint to the Ex Comm for the following year.
- 7.7. Each RCA shall communicate to the current class President and the Class Officers its appointees to the Ex Comm for the following year before 1 December each year.
- 7.8. The Ex Comm for the following year shall take office on 1 January each year.
- 7.9. In the case of a vacancy on the Ex Comm becoming available during a calendar year, the Ex Comm shall send a request to the relevant RCA to which the vacant seat is from and the RCA shall appoint an appropriate replacement. If the RCA is unable to appoint a suitable replacement, the Ex Comm shall determine a mechanism to fill the seat for the rest of that calendar year.
- 7.10. The Class officers shall serve a perpetual term of office until they stand down or their removal by a two thirds majority vote of the Ex Comm.
- 7.11. In the event of a vacancy for a Class Officer, the Ex Comm may appoint a replacement at the appropriate time. Newly appointed Class Officers will take office at the end of the meeting in which they are appointed.
- 7.12. The Ex Comm may appoint from its seats a committee or committees, temporary or permanent, and designate the duties, powers and authorities of such committees.
- 7.13. The membership of the Ex Comm shall be published on the Association website (www.cape31class.com).

8. CLASS SECRETARY

- 8.1. The Class Secretary shall:
 - 8.1.1. Process Association membership applications;
 - 8.1.2. Administer the Class Management System and Website, and issue sail allocation 'buttons' as per the Rules.
 - 8.1.3. Prepare, develop and publish Association newsletters and maintain Association social media accounts.
 - 8.1.4. Maintain the Association budget and submit the Association accounts periodically, at the direction of the Ex Comm, to independent audit by an external accountant.



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- 8.1.5. Act as a class representative at class sanctioned events, as appropriate.
- 8.1.6. When directed by the Class President, have available for presentation financial statements and a budget at the AGM; and
- 8.1.7. Be responsible for the day-to-day administration of the Association (responding to enquiries from owners and prospective owners, liaising with yacht clubs etc).

9. TECHNICAL OFFICER

9.1. The Class Technical Officer shall:

- 9.1.1. Administer the Rules and this Constitution;
- 9.1.2. Be responsible for Monitoring the use and enforcement of the Rules;
- 9.1.3. Developing and proposing corrections and improvements to the Rules as well as supporting members in the development of Rule amendment proposals as per section 13.
- 9.1.4. Ensure that the One Design control of the Class is properly exercised by the builders and suppliers in accordance with the Manufacturing specifications and Handbook;
- 9.1.5. Investigate any query by a member regarding the one design nature or specification of a Cape 31 boat, and to report any issues to the Ex Comm;
- 9.1.6. Provide advice to the Ex Comm when it has been asked to make a binding interpretation of the Rules;
- 9.1.7. Respond to Questions related to the Rules submitted by Members in accordance with the Rules;
- 9.1.8. Ensure consistency in event instructions for class sanctioned events;
- 9.1.9. Support the RCAs in the development of event instructions;
- 9.1.10. Act as the head of the Technical Committee at class sanctioned events, as appropriate;
- 9.1.11. Act as a class representative at class sanctioned events, as appropriate; and
- 9.1.12. Oversee the governance of Ex Comm and RCA committee meetings.

9.2. If the Technical Officer is unable to reach a decision on a matter, acting in their capacity as per this constitution, the matter in question shall be referred to the Ex Comm for decision and action as appropriate.

10. EXECUTIVE COMMITTEE MEETINGS

- 10.1. Ex Comm meetings shall be held at such times and at such locations as necessary to efficiently carry out the business of the Association. Ex Comm meetings may be called by the Class President or as may be agreed at a previous meeting of the Ex Comm.
- 10.2. Notice of meetings shall be provided to Ex Comm members at least one week in advance of such meetings, except in exceptional circumstances.



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- 10.3. There shall not be less than two meetings per calendar year. Written minutes of Ex Comm meetings including results of any votes shall be kept in the Association's permanent records and minutes of the previous meeting shall be considered and approved at a following meeting.
- 10.4. A minimum of 50% of the voting Ex Comm seats shall constitute a quorum.
- 10.5. The Class President shall chair all meetings at which he or she is present. In his or her absence, the Technical Officer shall chair the meeting. In the absence of both, the voting Ex Comm seats in attendance shall elect a Chairperson for the meeting.
- 10.6. Each seat of the Ex Comm which is entitled to vote shall be entitled to one vote, however, seats which send their apologies may elect a proxy from the seats of Ex Comm to vote on their behalf or send their voting intentions to the Class President and Technical Officer ahead of the meeting providing a quorum is in attendance at the meeting in question.
- 10.7. Unless a provision of this constitution provides otherwise, decisions of the Ex Comm shall be made by a simple majority of the voting seats including any proxy or voting intention votes such seats have elected or submitted.

11. MEMBERSHIP MEETINGS

- 11.1. Each member shall be entitled to attend the AGM and any Special Membership Meeting ("SMM") of the Association.
- 11.2. Written minutes of all membership meetings shall be kept in the Class' permanent records.
- 11.3. The AGM shall be held annually in such place and at such time as determined by the Ex Comm, for the review of the Association's financials, the scheduled Association sanctioned events, proposed changes to the Rules, and other business as may properly come before the meeting.
- 11.4. An SMM shall be called by the Class President:
 - 11.4.1. On decision of the Ex Comm; or
 - 11.4.2. Not more than four weeks after receipt of a written demand, from no less than 25% of the membership, which demand shall also specify and include any resolution that the members concerned wish to propose at the meeting.
- 11.5. The Class President shall give, by email, at least two weeks written notice to the members of the AGM or any SMM together with a copy of the agenda for the meeting and of any resolutions that have been proposed.
- 11.6. The Chairperson at any Membership meeting shall be the Class President.
- 11.7. A minimum of 50% of the entire membership is required to constitute a quorum.
- 11.8. Each member in attendance shall be entitled to one vote for any resolutions requiring a member vote.



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- 11.9. If a voting member cannot be in attendance, they may nominate another member as their proxy to vote for them. This must be done in writing to, and approved by, the Class Officers and the Class President prior to the meeting.
- 11.10. Unless a resolution has been specifically designated as a "Special Resolution" within this Constitution, any resolution presented for a member vote shall be considered a "General Resolution".
- 11.11. For any vote during a membership meeting, the Class Officers shall act as scrutineers.
- 11.12. At the start of a membership meeting to which voting will occur, the Class Officers shall take a roll call of the members present.
- 11.13. A General Resolution shall be decided by a simple majority of the members present and voting.
- 11.14. Votes on General Resolutions will take place at the AGM.
- 11.15. A Special Resolution shall be decided by a 2/3 majority of the entire membership.
- 11.16. In the case of a Special Resolution, it shall be presented and discussed during the meeting it is tabled. The Class President shall then promptly share the special resolutions(s) along with a summary of the substantive discussion during the AGM to the entire membership after the Meeting and allow members to vote through electronic media.
- 11.17. Proposed Special Resolutions must be written containing the language it is hoped to be in its final form and showing support of at least two sponsors. Any Member or an Ex Comm seat may be a sponsor.
- 11.18. The Members shall have up to seven days to cast a vote after special resolution(s) have been sent. The ballot time may close early anytime a decision is reached in accordance with this Constitution.
- 11.19. The Class Officers shall scrutinize and record the results of the vote and report to the membership whether the special resolutions(s) were approved or not approved.
- 11.20. For all resolutions considered by the Members, upon an affirmative vote, the proposed resolution becomes a decision of the members. Upon a negative vote, the proposed resolution does not become a decision of the members. All decisions of the membership are binding upon the Association and its members when effected.

12. AMENDMENTS

- 12.1. This constitution may be amended only by a Special Resolution, in accordance with the foregoing provisions.

13. RULES

- 13.1. Changes to the Cape 31 International One Design Class Rules may be amended by one of the following procedures:



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13.1.1. On proposal by the Technical Officer to the Ex Comm proposing corrections, improvements (that do not change the substance of what a boat and its crew can and cannot do), closure of loopholes, or clarifications to ensure the status quo or spirit of the Rules is maintained; or

13.1.2. On Proposals by a member.

13.2. Proposals made pursuant to 13.1.1 shall be considered by the Ex Comm. If approved, such Rule changes shall become effective on a date determined by the Technical Officer, however, they shall not become effective within 2 weeks of a class sanctioned event.

13.3. Proposals made pursuant to 13.1.2 shall be first submitted to the Technical Officer in writing for review and development of appropriate wording. The Technical Officer will work closely with the Ex Comm to consider such proposals. The Ex Comm shall then consider the proposal and either approve or reject the proposal. The Ex Comm shall reject the proposal if it deems the proposal to go against the spirit and purpose of the Association. The Ex Comm shall otherwise approve the proposal and submit such proposal(s), with rationale and recommendations (such as improvements or revisions) as a special resolution, for consideration at a Membership meeting. Rule amendments which are decided by a Membership meeting shall become effective from the start of the next Calander year, unless the resolution containing the proposed amendment specified a different date, in which case that date shall be used.

13.4. No amendment or revision of the Cape 31 design and construction specifications, whether submitted by the Ex Comm or the Technical Officer, shall become effective without the prior agreement of the License Holder, Designer and Licensed Builder, and subsequent written approval of the Ex Comm.

14. CLASS SANCTIONED EVENTS

14.1. Class Sanctioned events are composed of:

14.1.1. The 'Cape 31 Class Gold Cup' being the premier event of the season calendar hosted in such location and at such time to encourage the greatest spread of participation from all Members globally;

14.1.2. Cape 31 Class Continental Championships being the premier event in the relevant continent hosted in such location and at such time to encourage the greatest spread of participation from the members belonging to RCAs in that continent;

14.1.3. Cape 31 Class National Championships being the premier event in the relevant RCA's territory hosted in such location and at such time to encourage the greatest participation from members belonging to that RCA;

14.1.4. Events in each RCA's territory consisting of a series of 'rounds' with the aim of each 'round' having a winner and a winner of the overall RCA season.

14.2. Events in 14.1.2 and 14.1.3 may be combined.



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- 14.3. The Ex Comm with support of the Class Officers shall be responsible for the organizing of events in 14.1.1 and 14.1.2 in collaboration with the relevant RCA to which the event is hosted.
- 14.4. The RCAs with support of the Class Officers shall be responsible for organizing the events in 14.1.3 and 14.1.4
- 14.5. Events listed in 14.1.4 for the following calendar year shall be proposed to the Ex Comm by the RCA before 1 August each year.
- 14.6. The Ex Comm shall consider the annual calendar for the following year taking into account recommendations from the Class Officers and approve the calendar for the following year for the Association by 1 September each year.
- 14.7. The AGM shall endorse the calendar approved by Ex Comm unless there are extenuating circumstances which would bring the class ethos or purpose into question by conducting the approved calendar.

15. DUES AND FEES

- 15.1. The Association shall be funded by annual dues. The amount shall be determined by the Ex Comm, taking into consideration the Class Officers' recommendations.
- 15.2. The Ex Comm may set special fees based upon unique or differing circumstances, such as establishing an additional fee for boats utilizing advertising, or such other circumstances as the Ex Comm may deem appropriate.
- 15.3. The organization of events and associated services professional or otherwise shall be funded by a combination of dues set either annually and/ or per event by the Ex Comm or RCA as appropriate (depending on the responsibility for the organization of the event(s) in question) taking into account the recommendation of the class officers', and through sponsorships as appropriate.

16. FUNDS, ACCOUNTS AND EXPENSES

- 16.1. The funds of the Association shall be maintained by the Class Officers in a manner approved by the Ex Comm.
- 16.2. Accounts, which show assets and liabilities of the Association and receipt and expenditure of funds, shall be kept by the Class Officers, and updated not less than quarterly.
- 16.3. A statement of accounts for the preceding year shall be presented by the Class Officers at the AGM.
- 16.4. The RCAs, shall keep records of accounts in a manner approved by the relevant RCA Committee. A statement of such accounts for the preceding year shall be presented at any annual meeting of the RCA or as otherwise agreed by the RCA Committee concerned.
- 16.5. Where an RCA delegates the accounting functions to the Class Officers, separate accounts shall be kept and funds of the Association and RCAs shall be kept separate and managed as such.

17. LOCATION OF THE ASSOCIATION OFFICES



17.1. The current address of Association Office is:

Cape 31 Class Association

Riverside North

Hamble Yacht Services

Hamble

Hampshire

SO31 4NN

United Kingdom

18. CERTIFICATE

18.1. No boat shall be a Cape 31 under this constitution or race in an Association sanctioned event unless it holds a current, valid Certificate as per the Rules.

19. LIMITATIONS

19.1. In the execution of their powers and duties under this Constitution, no Class Officer or seat on the Ex Comm shall be liable for any loss or damages to any of the members or the former members of the Association or the assets of the Association by reason of any mistake or omission made in good faith by such officer or seat on the Ex Comm, other than willful wrongdoing, wrongful omission, or fraud on the part of the person(s) who is sought to be made liable.

19.2. Any director or officer who is involved in litigation by reason of his or her position as a director or officer of this Association shall be indemnified and held harmless by the Association to the fullest extent authorized by law.

20. LANGUAGE

20.1. The official language of the Association shall be English. When a translated version of this constitution differs from the original English text, the English text shall take precedence.



APPENDIX 1 – STANDARD REGIONAL CLASS AUTHORITY BYLAWS

1. DEFINITIONS

- 1.1. The following terms have the following meanings for the purpose of these Bylaws:
 - 1.1.1. "Constitution" means the Cape 31 International Class Association Constitution.
 - 1.1.2. "RCA" means the Regional Class Authority established under these Bylaws.
- 1.2. Terms not otherwise defined have the same meaning as defined in section 1 of the Cape 31 International Class Association Constitution as they apply to the Cape 31 International Class Association.

2. TITLE

- 2.1. The Regional Class Authority established under these Bylaws is the ["insert name of RCA"] as referred to within the Cape 31 International Class Association Constitution.

3. ESTABLISHMENT

- 3.1. To establish the RCA and remain eligible to be an RCA, the RCA shall have at least 5 boats as per section 5 below and meet section 5.4 of the Constitution.

4. PURPOSE

- 4.1. The purpose of the RCA is to provide fun, economic, competitive one-design racing in a professional and fair way with a friendly vibe on and off the water. The RCA will specifically:
 - 4.1.1. Nominate members of the Ex Comm from members which are part of their RCA;
 - 4.1.2. Establish a race circuit within their designated region;
 - 4.1.3. Propose a list of Class Sanctioned events to the Ex Comm in their designated region;
 - 4.1.4. Consider matters specific to their region related to the Rules and any need for Rule amendment proposals;
 - 4.1.5. Agree a budget for the running of their race circuit;
 - 4.1.6. Agree a method for collection of dues from its members which shall include the International Association membership fee which shall subsequently be transmitted to the International Association;
 - 4.1.7. Provide a structure for administration and the exchange of information among boat owners which regularly compete in events organized by the RCA;
 - 4.1.8. Protect the one-design integrity of the Cape 31 Class of boats and cooperate with any reasonable request or instruction given by the Ex Comm or Class Officers acting in accordance with the Constitution; and
 - 4.1.9. Promote the Cape 31 Class of boat.

5. MEMBERSHIP



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- 5.1. For a member of the Association to be considered 'a part' (as per 5.6 of the Constitution) of the RCA established under these Bylaws, an owner of a Cape 31 boat shall be a member of the Association as per section 4 of the Constitution and otherwise be in good standing with the Association, and pay season dues set by the RCA in line with the agreed budget.
- 5.2. The number of boats considered to be part of the RCA as envisaged in 7.2.1 of the Constitution shall be determined by the number of boats owned by Members of the Association which either elect to be a part of the RCA or enter into more than half the racing events organized by the RCA in any calendar year (unless they are part of a differing RCA and paid the relevant fees).
- 5.3. In the event of a member of the Association taking part in the RCA's race circuit but is part of a differing RCA, the member shall, on a pro-rata basis, pay applicable fees to the RCA established under these bylaws to cover the services provided.

6. COMMITTEE

- 6.1. The RCA shall establish a committee to oversee the authorities it is delegated in the Rules, the Constitution and these bylaws and other tasks which fall to it including proposing a series of events for the following calendar year, and members of the Ex Comm for the following year.
- 6.2. The Committee shall undertake the day-to-day management of the RCA and set policy for the RCA (location of events, levels of RCA circuit dues (including a season fee for its members and a pro-rata fee for visiting boats etc).
- 6.3. The Committee shall be composed of the Class Officers and Members. The number of Members which may sit on the Committee is determined based on the number of boats the RCA has as per 5.2 above.
- 6.4. Up to 5 members may sit on the Committee for RCAs with 5 boats. 1 additional member may sit on the committee for every 5 boats up to 15 boats. 1 additional member may sit on the committee for every 15 boats thereafter. i.e. an RCA with 5 boats will have a committee of maximum 7 people (including the Class Officers), an RCA with 10 boats a maximum of 8 people, 15 boats 9 people, 30 boats 10 people etc.
- 6.5. Members of the Committee in 6.4 other than the Class Officers shall serve an initial term of 1 year but may stand for re-election.
- 6.6. The composition of the Committee shall be agreed by simple majority of the members which are part of the RCA at any annual meeting of the RCA or as otherwise agreed by the members which are part of the RCA.
- 6.7. The Committee shall elect a chair from amongst its members.
- 6.8. All members (other than the Class Officers) which sit on the Committee are entitled to one vote in discharging the duties of the Committee and all decisions shall be decided by a simple majority. In the event of split votes, the chair shall cast a second deciding vote.



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- 6.9. The Committee shall meet at such times and locations, and at such frequencies as it deems necessary to discharge its duties.
- 6.10. The membership of the Committee shall be published on the Association website.